

Minutes of the Full Council Meeting held on Tuesday, 2nd September 2025 at 7pm, in the Boleyn Room, Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX.

Present: Cllrs: S Sullivan(Chair), S Byrne-Lagrué, A Chong, P Coleing ,R Stringer, S King
In attendance: D Ellison (Clerk). Two members of the public with interest in the Planning Section

152/25 Opening of the meeting

The Chair declared the meeting open.

153/25 Recording of the Meeting

Clerk notified her intent to record the meeting

154/25 Apologies for Absence and Resignations

- Apologies from: Cllr Y Spence, Cllr G Walker And Cllr D Lumley, Cllr M Dean.
- Cllr J Spence.
- Resignation reported of Cllr G Walker due to relocation. Chair wished to thank him for his contribution.

155/25 Declarations of Interest

There were no declarations made.

Chair Cllr S Sullivan and Cllr A Chong notified Council that they had resigned from Springfield Parish Council. Confirming that there are now no Chelmer Village Councillors serving Springfield Parish Council

156/25 County Councillor Announcements

In Cllr J Spence absence an email had been shared regarding Judge Road, and the application process by Ofsted.

157/25 Chair proposed to move the Committee session on Planning & Environment forward due to Public interest.

The Judge Road application was deemed as urgent for decision due to the immediate deadline to respond (5th September 2025)

Chair disclosed her involvement at CCC, and the discussions were lead by Planning Committee Chair. After a full and detailed discussion relating to the location and access challenges, plus precedent set by previous rejected applications of similar nature. Council proposed to reject the application. Proposed by Cllr S king, Seconded by Cllr A Chong. Unanimously agreed by those Councillors in attendance. It was agreed that the Council would write a detailed statement to support the rationale for the rejection.

Chair raised the query as to whether the Planning Committee wanted it "called in" if the application was approved? The agreement to "call in" was unanimous. Residents in attendance shared their personal reasons, and thanked the council for taking such prompt and detailed interest in the application, and for the

response to reject the application. Clerk requested that the consultant report that the residents had procured was shared with her.

158/25 Public Question Time

No other public questions were raised

159/25 Chair's Announcements

The Chair updated the Council on the following matters

Beaulieu Park Medi Centre was opening imminently.

Meetings had been held at City Council regarding extending existing parish boundaries to absorb areas not currently in parishes.

There had been an application by a student to shadow her and the individual would attend some council meetings as part of their development.

Neighbourhood Watch is being stopped. For further information please register for the Essex Police Bulletin

160/25 Minutes of Full Council

The minutes of Full Council Meeting held 30th June 2025 meeting were agreed as being approved.

161/25 Committee Reports

AGAR Statements and Public Notification were reviewed, and accepted.

Proposed by Cllr S Byrne- Lagrue

Seconded by Cllr R Stringer

Unanimous agreement by Cllrs present. No abstentions

Requested Approval of revised Financial Regulations, plus Standing Orders and Code of Conduct

Proposed by Cllr A Chong

Seconded by Cllr E Thorn

Unanimous agreement by Cllrs present. No abstentions

Financial Reports

Reports from 1st April 2025 to date were provided, including banks statements and invoices. All councillors reviewed a month each then individually signed the scrutinised month.

Environmental, Village Green and Planning

Cllr S King had emailed the report and proposal for the replacement of faulty or unsuitable bins. Including location detail and cost per bin. The total cost for the project had been provided by Chelmsford City Council, which included the ordering of new, replacement and fitting of new bins, and the removal of old bins. Anticipated cost of £10,000.

Cllr S King Proposed to replace all identified bins at the same time

Seconded by Chair Cllr S Sullivan

Unanimously agreed by those Cllrs present. No abstentions.

Clerk to proceed with placing the order.

Resident had reported that cameras sited close to her property were causing distress. Council advised that she refer the situation to ICO.

Resident had reported a dispute regarding boundaries and access. It was agreed that the responsibility to prove boundary ownership lay with the residents, and to be advised as such.

Committee structure

It was proposed that the committee structure should change to reflect workload and priorities, until Council was at least at full numbers of Councillors.

Revised structure was proposed by Chair S Sullivan

Seconded by Cllr S Byrne-Lagrué

Unanimously agreed by those Cllrs present. No abstentions.

Clerk to issue revised committees and meeting dates.

Chelmer Village Hall

Chair of the Committee requested the Council to consider a small grant to support the maintenance and developments required of the Village Hall. The sum of £8000. was agreed for the remaining year, with a review to be held annually. The grant is to be used as agreed and minuted by the Village Hall Trustees.

Proposed by Cllr S Byrne- Lagrué

Seconded by Cllr A Chong

Unanimously agreed by those Cllrs present. No abstentions.

162/25 Exclusion of the Press and Public

To resolve to exclude the Press and Public for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the matters to be discussed are confidential.

163/25 Declaration of Trust & Loan Agreement

Further delays in responding to Chelmer Village appointed solicitors resulted in the Council considering other options to being the matter to closure. Chair & Clerk to bring these considerations to their solicitor.

Proposed by Chair Cllr S Sullivan

Seconded by Cllr R Stringer

Unanimously agreed by those Cllrs present. No abstentions.

Meeting closed at 9.40pm

Scheduled future meeting dates to be confirmed: