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Clerk to the Council : Dee Ellison

## **Chelmer Village Council**

You are hereby summoned to a Environment Committee Meeting to be held in the Main Hall at Chelmer Village Hall, Village Square, Chelmsford, Essex, CM2 6RF on 29th September 2025 commencing at 7.00pm.

*Dee Ellison*

Clerk to the Council  
23/09/2025

The press and the public are cordially invited to join the meeting.

## **AGENDA**

### **1. Opening of the meeting**

The Chair to declare the meeting open.

### **2. To receive notification from any person or persons present of intent to record the meeting.**

### **3. Apologies for Absence**

To receive and agree apologies for absence.

### **4. Declarations of Interest**

To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and registerable Non-Pecuniary Interests relating to items on the agenda, have regard to the Code of Conduct for Members and seek appropriate advice before the meeting.

### **5. Minutes**

This is the first meeting of the new Committee

### **6. Chairs Announcements**

To receive announcements from the Chair

To agree standard agenda items if different from this first agenda.

### **7. Public Question Time**

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

### **8. Environmental matters by Area**

- Village Green & Horticulture Matters
  - Replacement of dead hedging
- General Waste & Dog Waste bins
  - Update on General waste bin replacement project
  - Update on City Council position on additional Dog waste bins
- Allotments
  - Plan for engaging with existing allotment tenants
- Playpark areas

### **9. Health & Safety & Governance**

To consider any such items as associated with H&S & Governance

- Finalise aspect regarding Allotments and Play areas within the Financial & Reputational Risk Assessment
- Update TOR for the Environment Committee (Current TOR is for Planning & Environment)
- Allocate task for the updating of the Asset Register with W3W locations, review any H&S risk associated with all items.

## **10.Items for next meeting agenda**

## **11.Dates of scheduled meetings.**

Date	Location	Time
17 <sup>th</sup> November 2025	Chelmer Village Hall	7pm
8 <sup>th</sup> December 20205	Chelmer Village Hall	7pm
12 <sup>th</sup> January 2026	Chelmer Village Hall	7pm
9 <sup>th</sup> March 2026	Chelmer Village Hall	7pm
30 <sup>th</sup> March 2026	Chelmer Village Hall	7pm