

Minutes of the Planning & environment Committee held on Tuesday, 5th August 2025 at 7pm, in the Council Chamber, Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX.

**Present:** Cllrs: S Byrne-Lagrué (Chair), P Coleing, E Thorn, S King, M Dean, R Stringer  
**In attendance:** D Ellison (Clerk)

**1.26 Opening of the meeting**

- The Chair declared the meeting open.

**2.26 Recording of the Meeting**

- No notifications

**3.26 Apologies for Absence**

- None

**4.26 Declarations of Interest**

- There were no declarations made, other than those Councillors that also represented themselves at Springfield Parish Council

**5.26 Minutes of previous meeting**

- These are still pending completion by the Chair. It was agreed that going forward actions arising would be tracked separately to ensure focus in achieving of these actions.
- From September draft agendas will be produced and uploaded to the website within 10 working days as good practise, recognising that during annual leave periods this may be disrupted.

**6.26 Chair's Announcements**

- Update on the Fox & Raven planning objection raised by CVC on the basis of historical limitations of use, requesting Stonebond to prove the planning application does not breach this limitation.

**7.26 Public Question Time**

- g. No public in attendance

**8.26 Planning Applications**

- Chair advised that she had reviewed those applications live as at agenda being issued and there were no matters to discuss
- It was agreed that with new Clerk in place the planning applications for the month would be presented within the agenda, with links to these applications for all Councillors on the committee to review and be prepared to discuss their individual views. Decisions made as a Committee would then be submitted to CCC by the Clerk

**9.26 Other Planning Matters**

- Non raised

### 10.26 Health & Safety Matters

- Clerk to organise RoSPA inspection required for playparks
- Proposed: S Byrne-Lagru Seconded: M Dean. Unanimous Vote
- Clerk to organise replacement sign for basketball backing board
- Proposed: S Byrne-Lagru Seconded: M Dean. Unanimous Vote

### 11.26 Planning Enforcements

- None reported. Clerk action to report on enforcements going forward.

### 12.26 Items for information

- Allotment information is required to enable Clerk to input to Scribe for monitoring and accounting purposes.
- Waste Bin Project update. W3W initial map has been completed, to supply missing information was volunteered by S King. When complete the action will be to share the proposed upgrade plan with Full Council then ask for public views by including the plan in the Village magazine, website.
- Same action to be undertaken for Dog waste bins.
- Resident has reported challenges with a boundary and access situation.
- Hedges are dying and need replacing. P Coleing agreed to send photos for clarity.

Meeting closed at 8pm.

Scheduled future meeting dates:

Date	Location	Time
9 <sup>th</sup> September 2025	Springfield Council Chamber	7pm
30 <sup>th</sup> September 2025	Springfield Council Chamber	7pm
21 <sup>st</sup> October 2025	Springfield Council Chamber	7pm
11 <sup>th</sup> November 2025	Springfield Council Chamber	7pm
9 <sup>th</sup> December 2025	Springfield Council Chamber	7pm

Signed .....

Date.....