

Chelmer Village Hall
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Clerk to the Council : Dee Ellison

Chelmer Village Council

You are hereby summoned to a Finance & Policy Meeting to be held in the Parish Chamber Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX on **Tuesday 22nd July 2025** commencing at 7.00pm.

Dee Ellison

Clerk to the Council
17th July 2025

The press and the public are cordially invited to join the meeting.

AGENDA

1. Opening of the meeting

The Chair to declare the meeting open.

2. To receive notification from any person or persons present of intent to record the meeting.

3. Apologies for Absence

To receive and agree apologies for absence.

4. Declarations of Interest

To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and registerable Non-Pecuniary Interests relating to items on the agenda, have regard to the Code of Conduct for Members and seek appropriate advice before the meeting.

5. Minutes

To receive and agree the minutes of the previous Finance and Policy Committee

6. Public Question Time

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

7. Financial Transactions

To receive and agree the income and expenditure for the month of July 2025, and expected expenditure for August 2025 that are not regular reoccurring annual approved items.

8. Financial Review

To receive budget summary for the quarter

9. Clerk's Report

To receive an update report from the Clerk on matters that are not agenda items.

10. Exclusion of the Press and Public

To resolve to exclude the Press and Public for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the matters to be discussed are confidential.

11. Declaration of Trust

To consider the update from the solicitors and agree any actions

12. Loan Agreement

To consider the update from the solicitors and agree any actions

13. Internal audit & AGAR return 2024/2025

To consider Internal audit report.