

Chelmer Village Council
Springfield Parish Centre,
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Locum Clerk to the Council: John Watson

Chelmer Village Council

You are hereby summoned to the Full Council Meeting to be held in the Council Chambers, Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX on Tuesday 11th March 2025 commencing at 7.30pm.

John Watson

John Watson
Locum Clerk to the Council
24th Feb 2025

The press and the public are cordially invited to join the meeting.

AGENDA

1. Opening of the meeting

The Chair to declare the meeting open.

2. Recording of the Meeting

To receive notification from any person or persons present of intent to record the meeting.

3. Apologies for Absence

To receive and agree apologies for absence.

4. Declarations of Interest

To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and registerable Non-Pecuniary Interests relating to items on the agenda, have regard to the Code of Conduct for Members and seek appropriate advice before the meeting.

5. Public Question Time

The Chair will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.

6. Chair's Announcements

To receive announcements from the Chair

7. Minutes of Full Council

To receive and agree the minutes of the Council meeting on 4th February 2025 (Minutes attached).

8. Minutes of Committee meetings

To receive and note the minutes of the following committee meetings:

- a) Environment & Planning Meeting held on 25th February 2025.

9. Clerk's Report

To receive an update report from the Locum Clerk on matters that are not agenda items.

10. Finance

- a) To receive and agree the income and expenditure for the months of January and February 2025 (schedules to be provided).
- b) To receive and agree the bank reconciliations for January and February 2025 (reconciliations to be provided).

11. Damage to Green

To receive a report about damage to the Green and to agree the action to be taken.

12. Bin Replacement

To receive a report about damage to waste bins and agree the action to be taken.

13. Risk Management

To agree the Council's Risk Management Policy (Policy to be circulated)

14. Earmarked Reserves

To agree Earmarked Reserves as at 31st March 2025.

15. Matters for Information

An opportunity for councillors to report matters of interest and to suggest items for future agendas.

16. Exclusion of the Press and Public

To resolve to exclude the Press and Public for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the matters to be discussed are confidential.

17. Declaration of Trust

To consider the Draft Declaration of Trust as received from the Council's Solicitors and agree any action to be taken

18. Reorganisation of the Parish Council

To receive a report on the future structure of the Parish Council and to agree the action to be taken

Next Meeting will be held on 6th May 2025.