

Chelmer Village Council

Minutes of the Finance and Policy Committee Meeting

The Council met at 7pm on Tuesday 30th July 2024 in the Council Chamber, Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX.

Councillor S Sullivan chaired the meeting.

Present: Councillors D Lumley, S King, E Nnadi and Y Spence.

In attendance: Clerk to the Council, Clare Milligan, and Deputy Clerk, Nandita Nandi.

013/24. Apologies for Absence

Apologies were received and agreed from Cllr S Bryne-Lagrue. Cllr R Stringer was absent.

014/24. Declarations of Interest

There were no declarations.

015/24. Minutes

The minutes of the Finance and Policy Committee meeting held on 4th June 2024 were agreed and signed. Proposed by Cllr D Lumley seconded by Cllr S King and agreed unanimously.

016/24. Public Question Time

There was no public in attendance.

017/24. Clerk's Report

1. Unity Trust Deposit Acct – The paperwork was brought to the meeting and signed to open the account. The Clerk advised that to open a savings account with Lloyds the Council would need to open a general account too. The Clerk will look further into the CCLA (Charities, Church and Local Authority) investment for the funds instead.

018/24. Financial Transactions

The income and expenditure for July 2024 were received and agreed. Income was £113.83 and expenditure was £20,067.39. Proposed by Cllr D Lumley, seconded by Cllr S King and agreed unanimously.

019/24. Financial Review

The Clerk had circulated the budget summary up to 26th July 2024. A discussion was had, and the summary was agreed.

The Clerk had circulated the cashflow report up to 26th July 2024. A discussion was had and the cashflow report was agreed.

020/24. Council Split Working Group

The working group discussed the offer letter received from Springfield Parish Council. This included a 52%/48% split for the Parish Centre in favour of Chelmer Village Council (CVC). A £135,000 one off payment, repayment of half of the Public Works Loan Board loan to start from when the agreement is signed and CVC to pay all legal fees. It was agreed in principle that the offer was acceptable. However, the payment of the legal fees to be paid by CVC was not acceptable. It was agreed that each Council should pay their own legal fees. However, it was agreed that CVC would pay half the fees for changes to the actual land registry for amending the deed. Cllr Y Spence will go back to Springfield Parish Council to explain this, and Chelmer Village Council will now look to engage a solicitor. Proposed by Cllr Y Spence, seconded by Cllr S King and agreed unanimously.

021/24. Christmas Fair

The possibility of having a Christmas Fair was discussed, activities to include stalls, bouncy castles, and craft activities for children. It was agreed to set a budget of £3,000 and for the event to be on either 24th November 2024 or 1st December 2024. It was also agreed that the church, Church of Our Saviour, should be contacted. Proposed by Cllr E Nnadi, seconded by Cllr Y Spence and agreed unanimously.

022/24. Updates from Councillors and Matters for Information

There were no updates.

There being no further business the meeting was closed at 7.45pm.

Signed.....Date.....

Date of next meeting 8th October 2024.