



7th Feb 2024

Dear Member,

You are summoned to attend a meeting of the Finance & Policy Committee on Tuesday 13th Feb 2024 at 7.00 p.m. at Springfield Parish Centre, St. Augustine's Way CM1 6GX where the following items of business will be transacted.

N. NANDI
Mrs Nandita Nandi
RFO & Deputy Clerk to the Council

Cllrs: S. Byrne-Lagrué, S. King, E. NNadi, Y.Spence, S. Sullivan (Chairman)

AGENDA

1. APOLIGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members to declare any pecuniary or non-pecuniary interest in matters on the agenda.

3. MINUTES OF THE COMMITTEE MEETING HELD ON 10th of Oct 2023

To sign the minutes of the meeting as a correct record correct record.
(herewith)

4. FINANCIAL MATTERS

4.1 Business A/C Balance on 6th FEB 24 £ 122,656.00

4.2 To NOTE VAT CLAIMED MONEY HAS BEEN RECEIVED £1,496.00.

4.3 BANK PAYMENTS

To date payments have been made:				Payment	Balance	
31-Jan-24	14:55	B/P to: EALC		ESSEX ASSOCIATION	-204	122656
31-Jan-24	10:34	B/P to: SAVILLS		RENT FOR ALLOTMENT	-78	122860
30-Jan-24	06:24	B/P to: Springfield Parish		RECHARGE FEES	-25789.67	122938
08-Jan-24	06:26	B/P to: Springfield Parish		RECHARGE FEES	-276.48	148727.67
31-Dec-23	19:06	Service Charge			-20.1	149004.15
28-Dec-23	06:16	HMRC VTR		XZV126000112298	1496	149024.25
08-Dec-23	06:18	Direct Debit (ICO)		ZB632389	-35	147528.25
23-Nov-23	14:43	B/P to: JP&JE Watson		INTERIM AUDIT	-180	147563.25
16-Nov-23	06:21	B/P to: JCM Services		CHELMER GROUND MAI	-2164.8	147743.25
10-Nov-23	11:22	B/P to: TGO Outdoor Gym		CHELMER ANNUAL INS	-540	149908.05
10-Nov-23	11:22	B/P to: Rialtas Business S		ACCOUNT INSTALATIO	-2286.12	150448.05
31-Oct-23	14:31	B/P to: Fastsigns Chelms		CHELMER COUNCIL	-154.12	152734.17

Total=-31728.29 Balance=122656

5. Policies need to adopt for Council.

Members to receive draft policies.

- Financial Regulations
- General Privacy statement
- Final Investment Policy

6. Application for Credit Card

We have applied for the MultiPay credit card (unity Bank)

7. Payment Process

Members are asked to discuss about the payment process for approval.

8. Direct debit setup

Unity bank has set up for data protection fee by direct debit.

9. Rialtas yearend Account

Received the quotation from Rialtas. Member are asked to take decision.

10. Allotment rent

Anglia water has increased the ground rent from £78 to £375.member are asked to have their comments on that.

Next meeting will be 4th June 2024