

VILLAGE COUNCIL OF CHELMER
MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING HELD ON
10th OCT 2023 AT 7.00P.M. SPRINGFIELD PARISH CENTRE

PRESENT

Cllrs: Cllr Mrs Yvonne Spence, S. King ,Byrne-Lagrué, Cllr E. Nnadi(arrived at 07.09pm).

In attendance: Clerk to the Council Barbara Larken and Deputy Clerk

16 APOLOGIES FOR ABSENCE – were received and accepted from Cllr S. Sullivan (Chairman)

RESOLVED: that in the absence of the chairman Cllr S. Sullivan ,Cllr Byrne-Lagrué be elected chairman for this meeting.

17 DECLARATIONS OF INTEREST

RESOLVED : Cllrs Byrne-Lagrué declared a non-pecuniary interest as members of Springfield Parish Council.

18 MINUTES OF THE COMMITTEE MEETING HELD ON 18th of July 2023

RESOLVED: that the minutes of the meeting be approved and signed as a correct record.

19 FINANCIAL MATTERS

19.1 BANK BALANCE: Members noted Business A\C Balance on 25th SEP 23 £59282.89

19.2 PRECEPT: Members noted that the second half of the precept money has been received.

19.3 BANK PAYMENTS

RESOLVED: It was noted the following payments had been made:

25/09/2023	Chelmsford City Council	2308
25/09/2023	Chelmer Village Hall	150(vat included)
25/09/2023	p chalk	9.75
25/09/2023	JCM Services	2164.8
29/09/2023	Unity Trust Bank	1.8
4/9/2023	SPC	20460.33
	Total Payments for Month of September	£24655.88

20. Appointment of Internal Auditor

Members were notified that Chelmer village parish council require an Internal Auditor. Quotations Received from two different auditors :

1. To provide Interim and Final Audits at a time to be agreed with the Clerk/Deputy Clerk For the sum of £360.00.
2. The Council’s requirements the internal audit could be carried out during 1 or 2 visits annually per visit £300.00 plus Mileage 40p per mile.

Resolved: members agreed to appoint John Watson as this internal audit company.

21 Draft Precept for Council:

RESOLVED: Members are agreed the precept budget subject to approval at full council in the sum of £219,161.00.

22 RIALTAS ACCOUNT: Extra charges will be added for removing the server to access Raitas via the Cloud. Members considered the quotation of £112.50. and attached to these minutes as app.

RESOLVED: that clarification about the monthly charges is sought.

Meeting closed 7.55 p.m.

Chairman Cllr S. Sullivan

Signed

Date