28th November 2023

Dear Member,

You are summoned to attend a Meeting of the Village Council of Chelmer on Tuesday 5th December 2023 at 7.15 p.m. at Springfield Parish Centre, St. Augustine’s Way CM1 6GX where the following items of business will be transacted.

B. Larken

**Mrs Barbara Larken**

**Clerk to the Council**

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Cllrs: S. Byrne-Lagrue, S. King, E. Nnadi, D. Lumley, Y.Spence, R. Stringer , S. Sullivan.

**AGENDA**

**1** **DECLARATIONS OF ACCEPTANCE OF OFFICE**

To note that D Lumley has completed the necessary declarations.

**2** **APOLOGIES FOR ABSENCE**

Received from Cllr A Chong.

**3** **MINUTES OF THE COUNCIL MEETING held on 19thsep** **(herewith)**

**4 DECLARATIONS OF INTERESTS**

Members to make relevant declaration of interests.

**5 PUBLIC QUESTION TIME**

**6 RESERVES NEGOTIATION**

1. Representative update

Further to minute No 7 of the Finance & Policy meeting held on 6th June 2023, members are asked to review the appointed representatives to undertake discussions with Springfield Parish Council relating to the financial reserves following the Community Governance Review.

1. To receive a general up-date on actions since the last meeting.

**7 Draft Precept for Council to approve.**

**8 Risk Assessment (Finance and Policies )**Internal auditor

 recommended .Members are asked to approve the core policies.

 (herewith)

**9 Allocated committee**

MR. Duncan Lumbley has been co-opted to the council. Member to agree which committee he will be allocated .

**10 Training cost need to approve for CILCA.**

 (herewith)

**11 CO-OPTION ON TO COUNCIL**

We have received an interest for the co-option onto the council. The applicant will be invited to the full council meeting.

**12 Allotment fees to be review.**

**13 CHELMER VILLAGE GREEN**

 **13.1Hedge Reduction For CVG.**

Quotation received from the contractor. Member are asked to review the quotation. (herewith)

 **13.2** Hedgerow and replanting with shrubs in CVG

 Member are asked to review the matter and take an action.