VILLAGE COUNCIL OF CHELMER

MINUTES OF THE FINANCE & POLICY MEETING HELD ON

6TH JUNE 2023 AT 7.00P.M. SPRINGFIELD PARISH CENTRE

PRESENT

Cllrs: S. Byrne-Lagrue, S. King, E. NNadi, Y.Spence, S. Sullivan (Chairman)

In attendance: Clerk to the Council, Barbara Larken

1 APOLOGIES FOR ABSENCE – there were none.

2 DECLARATIONS OF INTEREST

Cllrs Byrne-Lagrue and Sullivan declared a non-pecuniary interest in item 7 as members of Springfield Parish Council.

3 FINANCIAL REGULATIONS

To note that the Council’s financial regulations were adopted and approved at the Council meeting held on 16th May 2023.

RESOLVED: that any required amendments to the Regulations be amended at a later date following the appointment of a new RFO.

4 BANK ARRANGEMENTS

REOSLVED: it is noted that (a) a bank account had been set up with Unity Bank in accordance with the Financial Regulations. The clerk to the Council has access to the bank to set up payments. Cllrs Sullivan and Spence are the current authorised approvers who were set up at the time of the shadow council being formed.

(b) Cllrs Byrne-Lagrue and Nnadi are also added to the bank approvers list.

5 PRECEPT 2023 / 2024

RESOLVED: it is noted the final precept figure for the 23/24 financial year provided by Chelmsford City Council is £187,257 50% of which had been received into the Councils bank account with the remaining 50% due at the end of September 2023.

6 BANK PAYMENTS

REOSLVED: It is noted the following payments have been made:

* JCM Ground Services (Green maintenance) £2164.80
* EALC annual affiliation £1152.30

7 FINANCIAL RESERVES

Members were informed that Cllr Sullivan, Chairman of the Council, had during her time as chairman of the shadow council forwarded to Springfield Parish Council an advisory letter stating that the Chelmer Village Council intends to submit an application to Springfield for the sharing of funds held by them.

RESOLVED: that (a) Cllrs King, Nnadi and Spence be appointed as a discussion group to open negotiations and liaise with Springfield Parish Council regarding reserves.

(b) reports from the group will be made back to the Finance committee.

8 ITEMS FOR INFORMATION

RESOLVED; it was noted all Chelmer Village Cllrs now have an individual email address for business use.

Cllr S. Sullivan

Meeting closed 8.00 p.m.

Signed………………………………… Date…………………………