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Village Council of Chelmer

c/o Parish Centre, CM1 6GX

12th Sep 2023

Dear Member,

You are summoned to attend a Meeting of the Village Council of Chelmer on Tuesday 19th Sep 2023 at 7.15 p.m. at Springfield Parish Centre, St. Augustine’s Way CM1 6GX where the following items of business will be transacted.

B. Larken

**Mrs Barbara Larken**

**Clerk to the Council**

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Cllrs: S. Byrne-Lagrue, A Chong S. King, E. Nnadi, Y.Spence, R. Stringer, S. Sullivan.

**AGENDA**

1 DECLARATIONS OF ACCEPTANCE OF OFFICE

To note that L. Wollner did not sign their declaration within adequate timescale and is therefore not a member of the Council.

2 APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence from Cllr E Nandi.

To approve sign the minutes as a collect record.

3 MINUTES OF THE COUNCIL MEETING held on 4th July 2023 (herewith)

4 DECLARATIONS OF INTERESTS

Members to make relevant declaration of interests.

5 PUBLIC QUESTION TIME

6 CO- OPTION OF MEMBERS

We have received two interests for the co-option into the council meeting. Members will be invited to the full council meeting .

8 SAAA is an external audit appointment for Chelmer Village Council. It gives the Council the opportunity to ‘opt-out’  of the appointment process undertaken by Government.   It is not advisable for the Council to opt-out of the appointment made by government as it will then need to adopt and form its own procurement process. Members are advised that they will be included into the SAAA scheme unless they decide to opt-out.

9 PARISH EMBLEM

For members to consider a parish emblem on the process

10 UPDATES ON THE ASSET TRANSFER

Springfield Parish members are holding a meeting on 25/09/2023 to discuss.