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Village Council of Chelmer

c/o Parish Centre, CM1 6GX

28th June 2023

Dear Member,

You are summoned to attend a Meeting of the Village Council of Chelmer on Tuesday 4th July 2023 at 7.15 p.m. at Springfield Parish Centre, St. Augustine’s Way CM1 6GX where the following items of business will be transacted.

B. Larken

**Mrs Barbara Larken**

**Clerk to the Council**

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Cllrs: S. Byrne-Lagrue, A Chong S. King, E. Nnadi, Y.Spence, R. Stringer, S. Sullivan.

**AGENDA**

1 DECLARATIONS OF ACCEPTANCE OF OFFICE

To note that L. Wollner did not sign their declaration within adequate timescale and is therefore not a member of the Council.

2 APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

 To approve sign the minutes as a collect record.

3 MINUTES OF THE COUNCIL MEETING held on 16th May 2023 (herewith)

4 DECLARATION OF INTERESTS

Members to make relevant declaration of interests.

5 PUBLIC QUESTION TIME

**6 Asset Registers (For Insurances)**  (copy herewith)

 We have separated Chelmer Village Asset list from Springfield Parish

 council Asset list for Insurance purpose. Insurance company will

 recalculate the costs and breakdown required for Chelmer Village Council

 The cost for both insurances (one for Springfield Council and one for

 Chelmer Parish Council) Would be in the final third year quote of s three

 years agreements.

**7 CO-OPTION ON TO COUNCIL**

Due to insufficient numbers of candidates standing for election on 4th May 2023, members may agree to exercise their power to co-opt persons to fill

the vacancies.

Section 21 of the Representation of the People Act 1985, allows the Council to co-opt members without the need to give public notice in the way that occurs through a casual vacancy e.g., without the need for election notification to be posted. Further to the minutes 9 of the meeting hold on 16th may to consider application.

**8 Citizens Advice Bureau**

 **C**itizen Advice Bureau of Chelmsford are now looking for volunteers.

 Please inform the clerk if you wish to become a volunteer. We will pass

 your details to the co-ordinator.

**9 Annual Licence (Allotments)**

TheLegal order provides all function, property, Right and liabilities that

 SPC holds in relation to the two trusts be transferred to the relevant new

 council. There will be an update provided to the registration at HMLR.

 There are other transfers that will happen under the regulations that are

 not covered by the order and other interested parties it would be

 sensible to notify that interests have been transferred (Allotment site).

 Next licence renewal of the Annual licence for the allotment site to be

 Changed to Chelmer Village Council. New Annual agreements and

 invoices for the allotments have been sent to all the tenants for

 the period of 1st April 2023 until 31st March 2024.